

**THE VIRGINIA BOARD FOR
WATERWORKS AND WASTEWATER WORKS OPERATORS AND ONSITE
SEWAGE SYSTEM PROFESSIONALS**

Onsite Sewage Systems Professionals Committee Meeting

MEETING MINUTES

The Onsite Sewage Systems Professionals Committee of the Virginia Board for Waterworks and Wastewater Works Operators and Onsite Sewage System Professionals met on Monday, March 17, 2008 at the offices of the Virginia Department of Professional and Occupational Regulation, Perimeter Center, Suite 200, 9960 Mayland Drive, Richmond, VA 23233.

The following members of the Board were present:

Doug Crooks
Brooke Philpy
Kornell "Trapper" Davis
Jack Vanderland
Ronnie Thomas

The following members of the Committee, who are not Board members, were present:

DRAFT
Bob Lee
Don Alexander

The following members of the Committee, who are Board members, were not present:

Wes Kleene
Marcia Degen

The following members of DPOR staff were present during some or all of the meeting:

David Dick, Executive Director
David Dehetre, Office Manager
Mark Courtney, Licensing and Regulation
Saba Shami, Chief Deputy
Anna Badgley, Administrative Assistant

Call to Order

Mr. Vanderland, Chairman, called the meeting to order at 9:10 A.M.

Adopt Agenda

Mr. Crooks moved the adoption of the agenda prepared by staff, which was seconded by Mr. Lee and carried by a unanimous aye vote.

Public Comment Period

No member of the public was present.

Working Documents

The Committee reviewed the current working document. The Committee discussed and developed draft regulation provisions for Onsite Sewage System Professionals.

Conflict of Interest Forms and Travel Vouchers

Mr. Vanderland asked the Committee members who were Board members to complete their conflict of interest forms and travel vouchers.

Adjournment

Mr. Vanderland adjourned the Committee meeting at 3:30 PM.

Next Meeting

The Onsite Sewage Systems Professionals Committee will meet on Friday, March 21, 2008 at 9:00 A.M.

Harold W. Walker, Chairperson

Jay W. DeBoer, Secretary

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Custodian of the Records

DRAFT